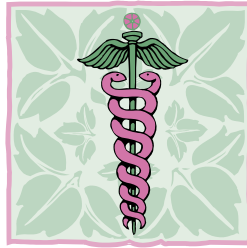




**CLEARWATER HYBRID-ONLINE CLASS
PRACTICAL NURSING (PN) PROGRAM**
General Information and Admissions Packet
October 1, 2018



The purpose of the Practical Nursing Program is to provide training for employment in the health care industry. Graduates complete courses in caring for medical and surgical patients. Included in the program are courses designed to instruct students in the care of pediatric, obstetric, and geriatric patients, as well as convalescent, physically challenged, and rehabilitative physical and/or mental patients. Graduates are prepared to function within the rules and regulations as defined by the Florida State Board of Nursing.

The program length at Pinellas Technical College (PTC) is 1350 hours. The first 450 hours of the program include classroom theory, laboratory experiences, and selected clinical experiences. A more detailed explanation of essential job functions is included in this packet. Upon successful completion of the program, graduates are eligible to sit for the national examination, which qualifies them as a Licensed Practical Nurse.

Students entering the program will complete 675 clock hours in theory and 675 clock hours in clinicals that will take place interchangeably over the 15.5 months of enrollment. We are unable to accommodate students wanting to participate in clinicals at sites other than those approved for our use locally.

Clearwater October 1, 2018 is a Hybrid-Online class:

The Hybrid-Online program is exactly like the traditional on-site program with two exceptions:

1. The 675 hours of academic theory are delivered via computer with a minimal number of face-to-face meetings. **The intermittent, face-to-face meetings will be held in the evenings at a location to be determined. These class sessions are usually on scheduled weeknights after 3:00 p.m. Weeknight clinicals or live labs are scheduled usually 3:00 PM – 9:45 PM.**
2. The 675 clinical hours are scheduled as much as possible on week-ends and/or evenings at various locations throughout, in and around the county. Weekend clinicals are 10/12 hours shifts. While this schedule can change, the instructors will notify students of clinical dates and times after enrollment.

PN students entering the program are expected to have their own personal computer access. The PN program has many demands that require the student to use a computer away from school.

The Practical Nursing Program is supervised by the Pinellas County School Board and the Department of Education. It is governed by the Standards established by the **Florida State Board of Nursing**, which include the number of program hours, the curriculum, and the types of clinical learning experiences that the student will successfully complete.

This admissions packet is valid only for the October 1, 2018 Clearwater Hybrid-Online class. An Admissions Seminar will be held on Wednesday, September 12th, 2018 at 5:30 PM at PTC-Clearwater Campus, Nursing Lecture Hall, Building #3.

Please follow these steps to start completing the application:

- Step 1: Print out all pages and carefully read through the packet, making note of any questions you have. Review the FAQs for the Practical Nursing admissions process.
- Step 2: If you feel comfortable, begin completing the packet forms.
- Step 3: Bring the packet and your questions to the Admissions Seminar on Wednesday, September 12, 2018 at 5:30 PM at the PTC-Clearwater campus – Nursing Lecture Hall, Building #3.

Application Packet Contents

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ESSENTIAL JOB FUNCTIONS

Practical Nursing

October 1, 2018

Basic Skills

“A” Form 9/10 TABE test with scores of: **Math - Grade 11**

Language - Grade 11

Reading - Grade 11

“A” Form 11/12 TABE test scores of: **Math – Scale Score (SS) 657 or higher** **Language – SS 631 or higher** **Reading – SS 617 or higher**

Mental/Cognitive Factors

- ✦ Ability to visually read calibrated equipment in increments of one hundredth of an inch
- ✦ Ability to visually discriminate, describe and interpret depth and color perceptions
- ✦ Ability visually identify contours, sizes, and movements
- ✦ Ability to view, read, and physically manipulate health record information and pertinent data in a variety of formats, including paper-based records, handwritten documentation, computerized data bases, typed reports and other institutional sources
- ✦ Ability to use tactile sensory contact to assess size, shape, texture, temperature, moisture, density and tonicity of tissues
- ✦ Ability to identify and distinguish odors
- ✦ Ability to auscultate with stethoscope and differentiate body sounds
- ✦ Ability to appropriately discern, comprehend and demonstrate ethical written, verbal and non-verbal communication, and judgment in any given situation
- ✦ Demonstrate appropriate reading and writing skills for effective, expected, appropriate and professional communication with others, to include legible, understandable, concise, accurate documentation of course work and clinical paperwork
- ✦ Demonstrate critical thinking skills to problem solve and take appropriate indicated corrective action to include utilization of the nursing process
- ✦ Demonstrate ability to perform mathematical calculations correctly within a designated time period
- ✦ Demonstrate emotional health sufficient to respond to and maintain effective role-appropriate relationships with patients, families, and other healthcare members
- ✦ Demonstrate ability to interpret classroom and clinical computer data correctly
- ✦ Demonstrate ability to perform requirements of the student nurse
- ✦ Demonstrate appropriate student behaviors in class and clinical areas
- ✦ Demonstrate ability to recognize and protect self, patients, and other from safety and environmental risks and hazards

People Skills

- ✦ Demonstrate interpersonal skills sufficient to interact appropriately with individuals, families, staff and groups from a variety of psycho-social, spiritual, emotional, cultural and intellectual backgrounds

Physical Requirements

- ✦ Perform physical functions such as reaching, balancing, carrying, pushing, pulling, stooping, bending and crouching, including being able to stand on your feet up to 12 hours at a time
- ✦ Perform lifting and transferring of adults and children from a stooped to an upright position to accomplish bed to standing to chair transfer and back and patient ambulation
- ✦ Perform lifting and adjusting positions of bedridden patients
- ✦ Physically apply up to 10 pounds of pressure to bleeding sites and to the chest in the performance of CPR using hands, wrists and arms
- ✦ Ability to carry/lift 50 pounds
- ✦ Ability to maneuver in small spaces quickly and easily
- ✦ Perform gross and fine motor skills to include manual dexterity that require hand/eye coordination in use of small instruments, equipment and syringes
- ✦ Perform palpation to feel and compress tissues to assess for size, shape, texture, and temperature
- ✦ Respond and react immediately to auditory instruction, request, signals and monitoring equipment



Hybrid-Online Practical Nursing Program Application Packet Checklist

Step One	Complete electronic Free Application for Federal Student Aid (FAFSA) www.fafsa.gov . Applicants should have financial aid in place or be working on getting the program paid for at the time the application packet is submitted.
Step Two:	Carefully review the Essential Functions form. You must be able to perform all of the essential functions either with or without reasonable accommodations. Please inform the PN admissions counselor if you will be requesting accommodations.
Step Three:	Take the Test of Adult Basic Education (TABE) and consult with a PTC counselor regarding scores. The minimum score required on TABE 9/10 is 11.0 in Reading, Language and Math on the "A" Level test. The minimum score required on TABE 11/12 is "A" Form: Math – Scale Score (SS) 657 or higher Language – SS 631 or higher Reading – SS 617 or higher
	Or
	Consult with a PTC counselor on valid and current TABE scores (within the past two years) from another school or organization
	Or
	Consult with a PTC counselor providing proof of an Associates of Applied Science or higher degree from an approved U.S. accredited institution and other exemptions
Step Four:	Take the Test of Essential Academic Skills (TEAS) Version 6. Information on the TEAS may be obtained from the Website www.atitesting.com or by calling 1-800-667-7531. Your Adjusted Individual Total Score must be at least 56% on the test to apply for admission to the program. Students can mix highest content area scores to obtain 56% minimum. This score does not guarantee the student a seat. TEAS Scores are valid for 2 years from the class start date.
Step Five:	Applicants may bring packets and any questions pertaining to our application process to the Admissions Seminar on Wednesday, September 12, 2018 at 5:30 PM at PTC-Clearwater campus – Nursing Lecture Hall, Building #3. The Admissions Seminar is recommended not required.
Step Six:	Take the Web-based Readiness for Education At a Distance Indicator (READI) assessment. There is no charge for this assessment. This is not a pass/fail assessment, but is required for all applicants. Go to the Applications, Forms, Etc. page to download additional information on the READI assessment. Website Address: http://myptec.smartermeasure.com/ Username: ptec Password: nursing After completing the assessment, print out your score report and include a copy of the first two/three pages in your application packet.

Step Seven:	<ol style="list-style-type: none"> 1 Copy of the completed Program Application 2 Copy of TABE scores if applicable or copy of documentation of Associate of Applied Science Degree or higher from an approved accredited U.S. educational institution 3 Copy of TEAS scores – 56% or higher 4 Copy of the first two/three pages of your READI score report (Summary and Graphs pages) 5 Copy of standard high school diploma or high school transcript or GED. Non-U.S. citizens should use an equivalency and certified degree to meet the high school diploma requirement. 6 Signed copy of the Background Check and Drug Screening Disclaimer 7 Copy of the paid receipt for the EZ Fingerprints, Level 2 Background Check 8 Copy of any transcripts being submitted; PTC first, followed by any others 9 Copy of Health Insurance Card and Verification of Health Insurance Form 10 Health screening of Health Science Education Form including any supporting documentation as described in the Health Screening Form Questions and Answers 																								
Step Eight:	<p>Completed application packets are evaluated, rated and ranked. Class slots are filled working from the highest to lowest ranking applicants. The criteria is listed below:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">TEAS V or VI</th> <th style="text-align: right;">Points</th> </tr> </thead> <tbody> <tr> <td>TEAS V or VI score 91.0-100</td> <td style="text-align: right;">6</td> </tr> <tr> <td>TEAS V or VI score 84.0-90.9</td> <td style="text-align: right;">5</td> </tr> <tr> <td>TEAS V or VI score 77.0-83.9</td> <td style="text-align: right;">4</td> </tr> <tr> <td>TEAS V or VI score 70.0-76.9</td> <td style="text-align: right;">3</td> </tr> <tr> <td>TEAS V or VI score 63.0-69.9</td> <td style="text-align: right;">2</td> </tr> <tr> <td>TEAS V or VI score 56.0-62.9</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Recent (within 3 years) PTC CNA or medical program graduate</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Military</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Medically-related work experience</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Previous applicant to a PTC PN program</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Graduate of a Pinellas County for Wellness and Medical Professions High School Program</td> <td style="text-align: right;">1</td> </tr> </tbody> </table>	TEAS V or VI	Points	TEAS V or VI score 91.0-100	6	TEAS V or VI score 84.0-90.9	5	TEAS V or VI score 77.0-83.9	4	TEAS V or VI score 70.0-76.9	3	TEAS V or VI score 63.0-69.9	2	TEAS V or VI score 56.0-62.9	1	Recent (within 3 years) PTC CNA or medical program graduate	2	Military	1	Medically-related work experience	1	Previous applicant to a PTC PN program	1	Graduate of a Pinellas County for Wellness and Medical Professions High School Program	1
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Step Nine:	<p>Email notices are sent to applicants specifying one of the following:</p> <ol style="list-style-type: none"> A Accepted B Alternate, with a possible opportunity to be offered a seat if an accepted student declines C Not-Accepted, please re-apply 																								

October 1, 2018 PN Class Timeline and Deadlines

What	Deadline
Applicants attend the Admissions Seminar at PTC – CLEARWATER Campus – Nursing Lecture Hall, Building #3 5:30 PM PTC-Clearwater 6100 – 154 th Avenue North Clearwater, FL 33760	Wednesday September 12, 2018 5:30 PM
Applicants submit a fully completed application packet to Student Services on the campus that you are applying to: Student Services – Mrs. Merritt Scott PTC-Clearwater Campus 6100 154 th Ave. N Clearwater, FL 33760 727-538-7167 x2019 scottme@pcsb.org	Thursday before 6:30 p.m. September 20, 2018
Applicants notified of application status (accepted, alternate, not accepted) via email or US Mail (if a self-addressed, stamped envelope is provided) *Please call your School Counselor the next day if you have not received an e-mail.	Sunday – email by midnight* September 23rd, 2018
Registration Fee Payment Start	Monday September 24th, 2018
Registration Deadline for Fee Payment	Thursday September 27th, 2018
First Day of Class	Monday October 1, 2018

APPLICATION NOTES/TIPS:

- Applicants should follow the steps of the application process in the order given.
- **Applicants are invited to attend the Admissions Seminar to take advantage of information that will aid in the application process and to receive the most current program updates available. The Admissions Seminar is not required.**
- Applicants should be sure to use the Application Checklist to insure all packet items are in place and in their proper order before submitting the packet for consideration.
- No fancy cover or folder is required to submit a packet. Please paperclip items together. **It is more important that the packet contents be neat and in order when submitting it for consideration.**
- Accepted applicants will be required to provide proof of their own medical insurance.
- Applicants who have completed PN/CNA training elsewhere, and want that training to be considered must include an official transcript from the previous school at the time of applying to the PTC-PN program.
- **Be sure you have working computer equipment with consistent online access. All PN students are expected to have computer access away from school throughout their enrollment.**



**PTC – Clearwater Hybrid-Online
Practical Nursing Application Packet Checklist
October 1, 2018**

Please complete this checklist and include it as the cover sheet for your application packet. Your application packet is not complete unless all **required** items are checked.

Completed application packets may be brought to Student Services during regular office hours:

PTC Clearwater Campus
Student Services, Building #1
Monday - Thursday 7:00 AM – 6:30 PM
Friday 7:00 AM - Noon

You may also mail the completed packet to (tracking number suggested):

Student Services – Mrs. Merritt Scott
Practical Nursing
PTC-Clearwater Campus
6100 154th Ave. N
Clearwater, FL 33760

The deadline for submitting your completed application is Thursday, September 20, 2018 before 6:30 p.m.

Applicant Name: _____

Email: _____ Phone: _____

√	Required Items in Order
	Application Checklist/Cover Sheet
	Completed PN Application
	Copy of TABE scores if applicable or copy of documentation of an AAS/AA/AS degree or higher from an approved accredited U.S. educational institution
	Copy of TEAS Scores
	Copy of Paid Receipt for EZ Fingerprints Background Check
	Signed Criminal Background and Drug Screening Disclaimer
	Copy of standard high school diploma or transcript or GED or Evaluation
	Completed Health Science Education form and documentation of test results and updated immunizations
	Influenza Vaccination Notice
	Signed Medical Insurance Verification form and copy of Medical Insurance Card – front and back
	First three pages of the READI Assessment (Step 6 above)
	Optional Items
	Transcripts

It is the student's responsibility to check the packet for completion prior to submitting it for consideration. PTC staff will not check packets for completion.

Applicant Signature _____

Date _____



Criminal Background Check and Drug Screening
Disclaimer

Background screenings are required for employment in the Health Care industry and to take licensing exams in the medical professions. Disqualifying offences may be a history of felony and/or misdemeanor convictions or substance abuse. It is your responsibility as a program applicant/participant to understand all disqualifying offenses that may impact your ability to become employed in the health care field or enroll/remain in a health care program at an educational institution.

You can find additional information at the Florida Department of Health website. For Nursing/CNA inquiries go to, <http://www.doh.state.fl.us/mqa/nursing> or for Pharmacy student inquiries please check: <http://www.doh.state.fl.us/mqa/pharmacy/info-ptfaq-pdf>.

As a prospective student applying to a Health Science program at PTC, **I fully understand that if my background check reveals any disqualifying offences or the drug screening indicates a positive result, I will not be allowed to enter the program in which I am applying and I may be withdrawn if I have already started.** If the withdrawal occurs within the first 50 hours, the student will receive a refund as allowed according to school policy. If the dismissal occurs after the first 50 hours, the student will not be entitled to a refund.

Passing the background check and drug screening does not guarantee certification or registration in the field you have chosen.

Student Signature

Print your name

Date



To begin the fingerprinting process, you will need to supply EZ Finger Prints with a valid driver's license and social security card. Identify yourself as a Pinellas Technical College (PTC) student. You do not need to know the ORI or OCA code numbers.



Prints are taken using the Live Scan, which scans the fingerprints electronically. No need for messy black ink.

Once the fingerprints are scanned, we send them to the FDLE, which then sends them to the appropriate governing agency, i.e. AHCA or DCF. No need for mailing.

The fingerprinting process results take approximately 7-14 days, depending on the agency.

You may walk in or schedule an appointment with EZ Finger Prints at www.ezfingerprints.com or call 727 479-0805.

EZ Finger Prints is located at 1715 Eastbay Drive, Suite B (Inside the Lakeside Professional Building), Largo, Florida, 33771.

The cost is \$45.00. Cash, personal checks, and credit cards are accepted. (VISA, MC, AmX)

PTC cannot determine if previous offences will or will not clear the background check. The results will be sent directly to the School Board's Administration Building and you will be contacted only if there is a problem.

PINELLAS COUNTY SCHOOLS
HEALTH SCREENING FOR HEALTH SCIENCE EDUCATION

Student Name (Print) _____

Students enrolling in a Health Science Education Program with a clinical component must have the items identified for their health program completed **prior** to the class start date except TB screening requirement as stated below. Students recognized to be non-immune to any of the diseases must seek appropriate medical attention before entering the class.

ATTACH THIS COMPLETED FORM TO OFFICIAL DOCUMENTATION, INCLUDING LAB REPORTS, BEFORE PAYING TUITION, STARTING CLASS, AND/OR CLINICAL EXPERIENCE.

Your Health Program (one from list below) _____

HEALTH PROGRAM REQUIREMENTS*	TB	Rubella	Rubeola	Varicella	Tetanus	Diphtheria	Pertussis	Hep B	Neg Drug
Allied Health Assistant (Phlebotomy)	X	X	X	X	X	X	X	X	X
Dental Aide	X					X	X	X	
Dental Assistant	X				X	X	X	X	X
Health Career II	X	X	X	X	X	X	X	X	
Health Unit Coordinator	X	X	X	X	X	X	X	X	
Home Health Aide	X								
Medical Assistant	X	X	X	X	X	X	X	X	X
Nursing Assistant	X	X	X	X	X	X	X	X	X
Patient Care Technician	X	X	X	X	X	X	X	X	X
Pharmacy Technician	X	X	X	X	X	X	X	X	X
Practical Nursing	X	X	X	X	X	X	X	X	X
Surgical Technician	X	X	X	X	X	X	X	X	X

*Depending on requirements of clinical site.

I. TUBERCULOSIS

- A. 2 TB skin tests (Mantoux), 1 within past year and 1 within 30 days prior to clinical experience, **OR**
- B. 2 TB skin tests (Mantoux), 1 week apart 30 days prior to clinical experience, **OR**
- C. negative chest x-ray within 30 days of clinical experience, **OR**
- D. taking or have completed a prescribed medication **OR**
- E. documentation of negative IGRA blood test

II. RUBELLA (German measles)

if under 40 years of age:

- A. positive Rubella serology, **OR**
- B. immunization with live vaccine since January 1, 1980, **OR**
- C. 2 immunizations with live vaccine after 12 months of age

if over 40 years of age:

- D. positive Rubella serology, **OR**
- E. Measles, Mumps, Rubella (MMR) vaccine after 1970

III. RUBEOLA (10 day measles)

- A. born prior to 1957, **OR**
- B. positive Rubeola serology, **OR**
- C. immunization with live vaccine since January 1, 1980, **OR**
- D. 2 immunizations with live vaccine after 12 months of age

IV. VARICELLA (Chickenpox)

- A. 1 vaccine, if administered under age 13, **OR**
- B. 2 vaccines, 4-8 weeks apart, if administered 13 years of age or older, **OR**
- C. positive Varicella serology (allow 2 months for blood testing process)

Varicella titer is a blood test for antibodies to Chickenpox. We are finding that even if a student had Chickenpox, he may not have the antibodies to protect him from the disease as an adult. The blood test is necessary if students cannot document the 2 vaccines. If the test comes back negative then the student must have the 2 vaccinations prior to entering a clinical area. You may obtain further information from the web site: CDC.GOV. Click on V-Varicella. Please allow two months prior to clinicals to begin the blood testing process.

V. TETANUS

within last 10 years

VI. DIPHTHERIA

within last 10 years

VII. PERTUSSIS

within last 10 years

VIII. HEPATITIS B VACCINE (Dental Assisting applicants are required to complete Injection #1 by class start date and Injections #2 and #3 by external clinical component.)

Some clinical facilities for the other health programs will require the Hepatitis B Vaccine series before your externship.

Therefore, you will not be able to complete your program without completing the HBV series.

A. injections #1, #2, #3, **OR**

B. titer

IX . NEGATIVE DRUG TEST

within 30 days prior to class start date

I, _____ hereby grant my licensed physician and/or the physician/laboratory/facility performing the procedures to release this information to the Pinellas County Schools.

Student Name (Printed) _____ Date _____

Parent Signature for Student Under Age 18

Health Screening Form Practical Nursing Program Questions and Answers

YOUR HEALTHCARE PROVIDER MUST SIGN THE HEALTH SCIENCE EDUCATION FORM, although there is no designated place to sign.

What tests or immunizations are required for practical nursing students?

The following are required:

- Tuberculosis
- Rubella (German Measles)
- Rubeola (10-day measles)
- Varicella (Chicken Pox)
- Tetanus
- Diphtheria
- Hepatitis B

A negative drug test 30 days before the class start date is required only if the student has been accepted. Hepatitis C immunization are **not required** for practical nursing students. This is being considered.

When do I need to submit the completed Health Screening form and official documentation?

All documentation, except for the second TB skin test must be included in the application packet submitted by the stated deadline. The second TB skin test or x-ray will need to be done after you have been in class for approximately three weeks. If you are declining the Hepatitis B Vaccine, you need to sign the form and have it witnessed by a Pinellas County Schools Representative. **It can take up to two weeks for some test results to come back or you may need to wait several week between injections so it is strongly recommended that you start this process as soon as possible so that you can meet the stated deadline. You will not be admitted to class unless all required documentation has been received.**

Please note that a copy of a bill from a healthcare provider is **not acceptable** proof of immunizations.

What documentation do I need to include?

• Tuberculosis

You need to provide a copy of the negative results of the Mantoux (dated within 12 months prior to the start of class), or if you have had the disease, a Doctor's statement regarding the prescribed medication you are taking or have completed.

Everyone will need either a chest x-ray or negative Mantoux within 30 days of starting clinical experience. Your instructor will inform you of the acceptable dates.

• Rubella

If you have had the disease, you need to provide documentation of a positive titer (blood test) showing the presence of antibodies in your system. A Doctor's statement that you have had the disease is **NOT** sufficient. If the titer is negative (meaning the antibodies are not present in your system), you will need to provide documentation that you have received the appropriate immunizations.

You may also provide documentation of having the appropriate immunizations based on your age. Refer to the Health Screening for Health Science Education form to determine the immunizations you need.

- **Rubeola**

If you were born prior to 1957 you do not need to provide documentation.

If you have had the disease, you need to provide documentation of a positive titer (blood test) showing the presence of antibodies in your system. A Doctor's statement that you have had the disease is **NOT** sufficient. If the titer is negative (meaning the antibodies are not present in your system), you will need to provide documentation that you have received the appropriate immunizations.

You may also provide documentation of having the appropriate immunizations based on your age. Refer to the Health Screening for Health Science Education form to determine the immunizations you need.

- **Varicella**

If you have had the disease, you need to provide documentation of a positive titer (blood test) showing the presence of antibodies in your system. A Doctor's statement that you have had the disease is **NOT** sufficient. If the titer is negative (meaning the antibodies are not present in your system), you will need to provide documentation that you have received the appropriate immunizations.

You may also provide documentation of having the appropriate immunizations based on your age when you received the immunizations. Refer to the Health Screening for Health Science Education form to determine the immunizations you need.

- **Tetanus and Diphtheria**

You need documentation that you have had the injections within the last ten years.

- **Hepatitis B**

You need documentation of having had the three required injections, or a copy of a blood test showing the presence of antibodies. You may also choose to decline the Hepatitis B vaccine by signing page 2 of the Health Screening for Health Science Education form and having it witnessed by a Pinellas County Schools representative.

Where should I go to get the immunizations and blood tests?

You can go to your primary care physician or to any county health department.

- Pinellas County: www.pinellashealth.com
- Pasco County: <http://www.doh.state.fl.us/chdpasco/default.html>
- Hillsborough County: <http://www.hillscountyhealth.org/>

School Board of Pinellas County, Florida
Pinellas Technical College Health Science Programs
Verification of Accident-Medical Insurance

I, _____ verify that I am enrolled in a Health Science Program through Pinellas Technical College. Clinical sites and facilities require students to have their own medical insurance to participate in the clinical assignment. Clinical hours are required for Health Science program completion. You cannot complete the program without clinical hours.

Should the need arise for medical care due to an accident or other injury or loss while participating in my regularly scheduled theory or clinical learning activity, my medical expenses will be covered by: *(check the appropriate section below)*

1. _____ Medical insurance policy
 - Insurance company _____
 - Policy number: _____
 - Effective Date: _____ Expiration Date*: _____
2. _____ Medicaid, Medicare, or Department of Veterans Affairs, etc.
 - Insurance company _____
 - Policy number: _____
 - Effective Date: _____ Expiration Date*: _____

*I am aware that if I am in the program beyond the policy expiration date I must purchase another policy.

I understand that, in the event my insurance policy does not cover my complete loss or damages, I agree to be personally responsible for such uncovered injury, loss, or damages I sustain while participating in my regularly scheduled theory or clinical learning activity.

I further understand that I am not entitled to any benefits or workers compensation in the event of any injury occurring on the premises of the class/clinical learning experience.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE CONTENTS OF THIS ENTIRE FORM, AND HAVE SELECTED THE APPROPRIATE INSURANCE OPTION ABOVE FOR MY SITUATION.

Student's Printed Name: _____

Signature of Student: _____ Date: _____

STAPLE PROOF OF INSURANCE TO THIS FORM. Return with your application packet.

The School Board of Pinellas County, Florida, prohibits any and all forms of discrimination and harassment based on race, color sex, religion, national origin, marital status, age, sexual orientation or disability in any of its programs, services or activities.



Medical Programs

Influenza Vaccination Notice

I understand that as a student in a Health Occupations Education Program, and being in contact with patients during the flu season, I will need to follow the hospital requirements.

Students need to provide proof of receiving a flu vaccination to their instructor, so it can be submitted to the hospital prior to November 30.

Those who decline to receive a flu vaccination will be required to wear a surgical mask while at clinical from December 1 to March 31.

I accept full responsibility for:

- All costs incurred for any immunizations.
- Time missed from school as result of immunization or exposure.

I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND, AND HAD AN OPPORTUNITY TO ASK QUESTIONS.

Signature of Student _____ Date: _____

Printed Student Name _____



PTC – MEDICAL PROGRAM 10 PANEL DRUG SCREENING

****This only applies to students accepted into the PTC-PN program****

Details about required lab and drug screening guidelines will be given to those students accepted to start any PTC Health Education program.

- **Drug Screening must be completed within 30 days of the class start date.** See your counselor for details.
- **Students who fail the Drug Screening will be automatically withdrawn from the program and not allowed to seek enrollment again for one entire fee term or until the next start date, whichever is sooner.**
- Students who withdraw must resubmit and clear a new Drug Screening at the time of Re-Admission, within 30 days of the new start date.